

MINUTES OF THE REGULAR BOARD MEETING OF THE
ELBERT FIRE PROTECTION DISTRICT
December 13, 2016

The regular meeting of the Elbert Fire Protection District Board of Directors was held on December 13, 2016, at Elbert Fire Station No. 1, 24310 Main Street, Elbert, Colorado, at 7:00 pm.

Attendance: Directors in Attendance were:

John Wood
Sean Mulvihill
Irene Brown
Scott Field
Jay Walp

Also in Attendance:

Brandon Homer, Fire Chief
Carolyn Homer, Administrative Assistant
Joe Marchese, Department Member
Ryan Knox, Department Member
Dale Burgman, Department Member

At 7:06 pm, the regular meeting of the Elbert Fire Board was called to order.

Agenda: The Board considered the proposed agenda. A motion was made by Director Field, and unanimously carried, that the agenda be approved.

Election of Officers: Director Brown nominated Director Wood for Chairman effective November 8, 2016, unanimously approved.

Minutes: The Board next considered the minutes from the regular meeting of November 8, 2016. The minutes were adjusted to reflect 'Chairman Wood' instead of 'Director Wood', the budget referred to in the 'Budget Hearing' should be 2017 not 2018, and Director Field name is 'Field' not 'Fields'. A motion was made by Director Walp, and unanimously carried, the minutes be approved as amended.

Financials: Ms. Homer presented a Balance Sheet that reflects reconciled bank balances for all accounts through November. Ms. Homer presented the Profit and Loss for November/December, pointing out a donation of \$200 received from a community member. She also pointed out the grant income which reflects a reimbursement from Firefighting Safety Disease Prevention. The legal fees are for attorney fees for October and November. The member expenses are for flu shots for the members and for costs to host the Chief's meeting. There is a small charge for website maintenance, two months of water and sewer, and a propane delivery reflected in the utilities section of the statements. The fuel

costs are through November and the supplies and expenses are for flashlight batteries. The semi-annual debt service payment to Bank of the West for the lease purchase is reflected. The fire supplies and expenses reflect a payment for \$9,829 for hoses and wildland equipment which are associated to a grant, they will be reimbursed 50% through the grant and the other 50% is being paid through a credit the department has with the vendor. Ms. Homer stated that the year to date surplus is \$67,347.17 through December 13. It is anticipated that the department will end up with a surplus for the year.

A motion was made by Director Mulvihill, and unanimously carried, that the financial reports be accepted and the bills be approved.

Public Comment: None.

Correspondence: None.

Chief's Report: Chief Homer stated that the silent auction held at the station the day of the Elbert Bazaar raised \$2,711 for the Fire Fighters Fund, of which \$711 will be used to sponsor Christmas for the Eaton's. He also reminded the Board that the department party is on January 21 at 6 pm at the hall. Chief Homer stated that he is closing out the grants for the year. He is also evaluating the options to get a grant for a new building at one of the identified locations. As part of the evaluation Chief Homer will be contacting Bank of the West to determine if the department can pay off the lease early to free up cash which will open up an option for a lease purchase for our portion of the costs.

Additionally, Chief Homer stated there were 14 calls in November, 7 medicals with 5 transports, 1 residential fire alarm, 1 smoke investigation, 2 motor vehicles slid off the road, 1 car vs. deer accident, 1 unfounded crash, and 1 fire assist to Kiowa.

ECCA Report: ECCA approved the 2017 budget of \$796,712. Part of the budget will be utilized to replace the silo tower in south Elizabeth, half of which will be paid by a grant. The state is taking out the Ramah tower and moving it to Simila to help with radio coverage on Highway 24. ECCA will only have \$18,000 available for new radio grants in 2017. Departments can still get new maps through Douglas county GIS services and Elbert is looking to obtain a couple of map books. Finally, ECCA elected new officers and John Hillman is the new President.

Unfinished Business: a. Consider resolution to Adopt 2017 Budget, Appropriate Funds, and Set Mill Levies: Ms. Homer read the proposed resolution to adopt the 2017 Budget, Appropriate Funds for 2017 and set the Mill Levy for 2017. A motion was made by Director Brown, and unanimously carried, to approve the proposed resolution.

New Business: a. Action Item Review: Ms. Homer stated that a new billing report will be provided in January.

There being no further business to come before the Board, a motion was made by Director Field, and unanimously approved, the meeting be adjourned at 8:19 pm.

Respectfully submitted:

Recording Secretary to the Board

Approved:

By: _____

By: _____

By: _____

By: _____

By: _____

Reviewed:

By: _____

By: _____