

MINUTES OF THE REGULAR BOARD MEETING OF THE  
ELBERT FIRE PROTECTION DISTRICT  
July 12, 2016

The regular meeting of the Elbert Fire Protection District Board of Directors was held on July 12, 2016, at Elbert Fire Station No. 1, 24310 Main Street, Elbert, Colorado, at 7:00 pm.

Attendance:                      Directors in Attendance were:

Lee Sherman  
John Wood  
Sean Mulvihill  
Irene Brown  
Ric Poston

Also in Attendance:

Brandon Homer, Fire Chief  
Carolyn Homer, Administrative Assistant  
Joe Marchese, Department Member  
Wanda Randall, Community Member  
Ryan Knox, Department Member  
Mike Harrower, Department Member  
Rich Collins, Department Member

At 7:04 pm, the regular meeting of the Elbert Fire Board was called to order.

Agenda:                              The Board considered the proposed agenda. A motion was made by Director Poston, and unanimously carried, that the agenda be approved.

Minutes:                             The Board next considered the minutes from the regular meeting of June 14, 2016. A motion was made by Director Wood, and unanimously carried, the minutes be approved.

Financials:                         Ms. Homer presented a Balance Sheet that reflects reconciled bank balances for everything except for Wells Fargo, because there was an issue with the account. Ms. Homer presented the Profit and Loss for June/July, pointing out that the truck repairs were associated to repairs to the squad, which has caused the line item to go over budget for the year. The quarterly payment for firefighting pay is reflected in the statements. The fire expenses are for butterfly valves for the hydrants. Additionally, she stated that the truck repair is for a battery for the squad. The station capital outlay is for a small bill received from the architect. Ms. Homer stated that the year to date surplus is \$97,345.41 through July 12.

Chairman Sherman asked about the line items that are over budget and Ms. Homer stated that although there are a couple of line items over budget for the

year, the majority of expenses are under budget for the year. This goes to show that there is a concerted effort to hold expenses down to assure that all expenses can be covered for the year.

A motion was made by Director Brown, and unanimously carried, that the financial reports be accepted and the bills be approved.

Public Comment: None.

Correspondence: None.

Chief's Report: Chief Homer stated there were 14 calls in June, 8 medicals with 6 transports, 2 DOA's, 1 lockout, 1 motor vehicle accident with no injuries, and 2 mutual aides. Chief Homer stated that the District was awarded the EMS grant for computers at a total of \$16,042.43 of which the grant will cover 50%. Chief Homer also announced that he met with the architect last week to discuss the possible project budget for the designs presented at the last meeting. The architect stated that their rough numbers estimate that for the two story building the cost would be \$3.8 million and \$3.6 million for the one story building. The cost estimate for the bays only is \$873,000 or \$224 per square foot. He has made some calls to other contractors to get comparison pricing based on the presented drawings and feels that he can get the cost down to between \$80 and \$100 per square foot. Chief Homer stated that he would keep contacting contractors to get some cost comparisons.

ECCA Report: Lieutenant Marchese announced that the District received the \$3,600 check for ECCA's share of the radios today.

Unfinished Business: None.

New Business: a. Action Item Review: Ms. Homer stated that she had called to follow up on the bills that had been submitted previously. She determined based on those conversations that the department should be receiving approximately \$2,000 in the next couple of weeks. Medicare is going to need some additional documentation and she was unable to get a hold of an actual person at Medicaid to determine status. Chairman Sherman asked that this item stay on the action item list for at least one more month.

b. Resolution: In order to complete the resolution a survey must be completed to obtain a legal description. Chief Homer is working with the county to determine what the offset from the road needs to be according to the firehouse. Once that is determined then a survey can be completed. Mr. Greher is writing up a transfer of title that will describe to the general public what happened in executive session. Item was tabled until August.

Executive Session: A motion was made by Chairman Sherman, and unanimously approved that the Elbert Fire Protection District Board of Directors go into Executive Session pursuant to C.R.S. Sections 24-6-401(4)(f), concerning personnel issues and

C.R.S. 24-6-401(4)(b), for purposes of receiving legal advice on specific personnel questions with the Chief and Mr. Norris, attorney via phone, at 7:30 pm. Director Poston left the meeting upon entering Executive Session.

Unanimously approved that the Elbert Fire Protection District Board of Directors come out of Executive Session at 9:11PM.

There being no further business to come before the Board, a motion was made by Director Sherman, and unanimously approved, the meeting be adjourned at 9:15 pm.

Respectfully submitted:

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Recording Secretary to the Board

Approved:

By: \_\_\_\_\_

By: \_\_\_\_\_

By: \_\_\_\_\_

By: \_\_\_\_\_

By: \_\_\_\_\_

Reviewed:

By: \_\_\_\_\_

By: \_\_\_\_\_