

MINUTES OF THE REGULAR BOARD MEETING OF THE
ELBERT FIRE PROTECTION DISTRICT
June 14, 2016

The regular meeting of the Elbert Fire Protection District Board of Directors was held on June 14, 2016, at Elbert Fire Station No. 1, 24310 Main Street, Elbert, Colorado, at 7:00 pm.

Attendance: Directors in Attendance were:

Lee Sherman
John Wood
Sean Mulvihill
Irene Brown

Directors Absent:

Ric Poston, Excused

Also in Attendance:

Brandon Homer, Fire Chief
Carolyn Homer, Administrative Assistant
Joe Marchese, Department Member
Wanda Randall, Community Member
Ryan Knox, Department Member
Mike Harrower, Department Member
Katie Anderson, Bennett, Wagner and Grody Architects
Vince Pemberton, Community Member

At 7:06 pm, the regular meeting of the Elbert Fire Board was called to order.

Agenda: The Board considered the proposed agenda. A motion was made by Director Mulvihill, and unanimously carried, that the agenda be approved.

Architect Presentation: Ms. Anderson from Bennett, Wagner, and Grody Architects presented the concept design for the proposed fire stations. The concept design will be used to prepare pricing, narrow specific design options and finally to complete a schematic design which will be used to actually build the building. The building design also includes a cistern by the station. There was discussion around the traffic pattern of the station designs with the final decision being that it is important to make sure the roads are wide enough for multiple vehicles.

Minutes: The Board next considered the minutes from the regular meeting of May 10, 2016. A motion was made by Director Wood, and unanimously carried, the minutes be approved.

Financials:

Ms. Homer presented a Balance Sheet that reflects reconciled bank balances for all the statements. She pointed out that there is a new account reflected as 'Wells Fargo Operating' to represent the movement to the new bank. Ms. Homer presented the Profit and Loss for May/June, pointing out that the SOT income and the interest earned received year-to-date has exceeded the annual budget amount. There is a charge associated to the attorney for the assistance on the personnel manual and some other legal matters. There is a charge for member uniforms/gear for some uniforms and Lily T-shirts for members. Additionally, she stated that the truck repair is for a battery for the squad. The semi-annual debt service payment to Bank of the West is reflected in the financial statements. The financials also reflect the purchase of the fit test machine associated to the grant received from Firefighter Safety Disease and Prevention, and the District will get reimbursed for part of the expense. Ms. Homer stated that the year to date surplus is \$59,709.16 through June 14.

A motion was made by Director Mulvihill, and unanimously carried, that the financial reports be accepted and the bills be approved.

Ms. Homer read A Resolution Designating Authorized Parties to Act on Behalf of the District with Regard to the District's Bank Account. A motion was made by Director Wood, and unanimously carried, the resolution be accepted as read.

Public Comment:

None.

Correspondence:

Captain Harrower stated that he received a letter from Elbert County Clerk requesting confirmation that the District will not participate in the election in November. He is going to let them know that the District is not planning on participating.

Chief's Report:

Chief Homer stated there were 14 calls in May, 8 medicals with 3 transports, 3 smoke investigations, 1 lockout, 1 illegal burn, and 1 motor vehicle accident with no injuries. Chief Homer stated that Brush 231 is out of service. The deed for the property in Fondas was filed with the county and while at the county Chief Homer found out that there is not a deed for the property at Academy East, just a dedication in the subdivision plan. He stated that the dedication was all that the District needs unless they try to sell the property. The members put in almost 1,800 hours of station time in May. Chief Homer also announced that he is waiting on a decision about the SAFER grant to move forward with the paid personnel as it should be awarded sometime in June. At the same time, he has been considering hiring seasonal employees because of the summer camps. Finally Chief Homer announced that one member completed their IV certification, one member completed their fire inspector training and one who became a fire investigator.

ECCA Report:

Lieutenant Marchese announced that most of what occurred at the ECCA meeting did not apply to the department. He stated that the department will be receiving the check for the ECCA portion of the radio purchase in July. In

addition the Douglas County Sherriff's Office has changed the tower location and the Elizabeth broadband tower is no longer in service. El Paso County is trying to get a 911 service charge approved with the PUC so they can centralize dispatching, but it is not expected to be approved.

Unfinished Business: None.

New Business: a. Action Item Review: Ms. Homer stated that ten electronic medical bills had been submitted to a variety of carriers to assure that everything was set up properly. Once it was determined that the District would get paid, the rest of the bills would be resubmitted electronically.

Executive Session: A motion was made by Director Mulvihill, and unanimously approved that the Elbert Fire Protection District Board of Directors go into Executive Session pursuant to C.R.S. Sections 24-6-402(4)(a) and C.R.S. 24-6-402(4)(e), concerning the possible purchase of real property and to determine positions relative to matters that may be subject to negotiations, developing strategy for negotiations and instructing negotiators at 8:07PM.

Unanimously approved that the Elbert Fire Protection District Board of Directors will come out of Executive Session with the Chief and Mr. Pemberton at 8:23PM. The Board agreed to pay Mr. Pemberton \$5,000 for one acre of property with the understanding that he would donate two acres.

There being no further business to come before the Board, a motion was made by Director Sherman, and unanimously approved, the meeting be adjourned at 8:28PM.

Respectfully submitted:

Recording Secretary to the Board

Approved:

By: _____

By: _____

By: _____

By: _____

By: _____

Reviewed:

By: _____

By: _____