

MINUTES OF THE REGULAR BOARD MEETING OF THE
ELBERT FIRE PROTECTION DISTRICT
May 10, 2016

The regular meeting of the Elbert Fire Protection District Board of Directors was held on May 10, 2016, at Elbert Fire Station No. 1, 24310 Main Street, Elbert, Colorado, at 7:00 pm.

Attendance: Directors in Attendance were:

Lee Sherman
Ric Poston
John Wood
Sean Mulvihill
Irene Brown

Also in Attendance:

Brandon Homer, Fire Chief
Carolyn Homer, Administrative Assistant
Kim Homer, Department Member
Joe Marchese, Department Member
Wanda Randall, Community Member
Ryan Knox, Department Member
Mike Harrower, Department Member

At 7:05 pm, the regular meeting of the Elbert Fire Board was called to order.

Agenda: The Board considered the proposed agenda. A motion was made by Director Mulvihill, and unanimously carried, that the agenda be approved.

Minutes: The Board next considered the minutes from the regular meeting of April 12, 2016. A motion was made by Director Wood, and unanimously carried, the minutes be approved.

Financials: Ms. Homer presented a Balance Sheet that reflects reconciled bank balances for all the statements. She pointed out that the transfer of the \$10,000 is reflected between Colotrust and the checking account. Ms. Homer presented the Profit and Loss for April/May, pointing out that the department had received two donations for a total of \$450. The quarterly dispatch fees are included in the current month expenses. The Community Training Expense is associated to the purchase of updated materials for the community CPR class. There is a small charge associated to the attorney for the cancelation of the election. The annual payment for the lease purchase of the new tender is reflected in the financials. Additionally, she stated that the membership dues is the annual dues to IAAI, arson investigators. The financials also reflect the purchase of the four

radios that the department received a grant for from ECCA, and will get reimbursed for part of the expense. Ms. Homer stated that the year to date surplus is \$47,755.94 through May 10.

A motion was made by Director Poston, and unanimously carried, that the financial reports be accepted and the bills be approved.

Ms. Homer has been working on changing the billing from paper billing to electronic because it has been determined that it is causing too much delay and sometimes nonpayment. A complete report will be provided to the Board in June as to what has been billed.

Public Comment: Mrs. Randall asked how the department town cleanup day went. Chief Homer stated that between 8 and 10 loads of trash/dead branches were hauled away.

Correspondence: Chief Homer read a letter from Alfred Litwak, who was thankful for the department's response to mutual aide to Elizabeth for a lightning strike.

Chief's Report: Chief Homer stated there were 14 calls in April, 3 medicals with 1 transport, 2 smoke investigations, 1 smoke alarm, 1 residential fire mutual aide to Kiowa, 5 brush fires, 1 false medical alarm, and 1 motor vehicle accident with no injuries. Chief Homer stated he and Director Mulvihill met with the architect to provide input into the new station design. The discussion was around what was wanted and not wanted and dimensions of the building. The architect will provide drawings by the next Board meeting. Chief Homer also announced that he had a conversation with the attorney around how the department was planning on moving forward with the architect.

ECCA Report: None.

Unfinished Business: None.

New Business:

- a. Election of Officers: After discussion it was determined that the officers would stay the same, i.e. Lee Sherman, Chair of the Board; Sean Mulvihill, Vice Chair of the Board; Velda Irene Brown, Treasurer.
- b. Action Item Review: Chairman Sherman asked that medical billing be added to the action item list.
- c. Discussion of Possible Property Acquisition: Chief Homer stated that Vince P. owns property at CR 5 and CR 98 and he is not currently using the property. He has indicated that he would be willing to sell the department 1 acre and donate 2 acres. Chief Homer read a statement from the attorney around how the process should work. Chief Homer also stated that the department would need to get the property appraised to determine the fair market value of the property or talk with some real estate agents to help determine an estimated fair market value. Finally, Chief Homer stated that next month there will need to be an executive session to discuss the purchase price.

There being no further business to come before the Board, a motion was made by Director Sherman, and unanimously approved, the meeting be adjourned at 7:53 pm.

Respectfully submitted:

Recording Secretary to the Board

Approved:

By: _____

By: _____

By: _____

By: _____

By: _____

Reviewed:

By: _____

By: _____