

MINUTES OF THE REGULAR BOARD MEETING OF THE
ELBERT FIRE PROTECTION DISTRICT
September 13, 2016

The regular meeting of the Elbert Fire Protection District Board of Directors was held on September 13, 2016, at Elbert Fire Station No. 1, 24310 Main Street, Elbert, Colorado, at 7:00 pm.

Attendance:

Directors in Attendance were:

Lee Sherman
John Wood
Sean Mulvihill
Irene Brown

Also in Attendance:

Brandon Homer, Fire Chief
Carolyn Homer, Administrative Assistant
Joe Marchese, Department Member
Ryan Knox, Department Member
Mike Harrower, Department Member
Kim Homer, Department Member
Racheal Donberger, Department Member
Alexyss Papi, Department Member
Wanda Randall, Community Member
Thomas Gresham, Community Member
Casandra Sharon, Community Member
Yaki Sharon, Community Member
Debra Sherman, Community Member
Bob Randall, Community Member

At 7:10 pm, the regular meeting of the Elbert Fire Board was called to order.

Board Letter:

Chairman Sherman read a letter of resignation from Director Poston. Director Poston stated that his resignation was effective August 16, 2016.

Executive Session:

Under Section 24-6-402(4)(b) C.R.S., the Board of the Elbert Fire Protection District went into executive session to confer with the attorney for purpose of receiving legal advice on State law, District Bylaws and District policies and procedures at 7:15 pm.

The Board of the Elbert Fire Protection District came out of executive session at 8:00 pm.

Agenda:

The Board considered the proposed agenda. A motion was made by Director Wood, and unanimously carried, that the agenda be approved.

Minutes: The Board next considered the minutes from the regular meeting of August 16, 2016. A motion was made by Director Brown, and unanimously carried, the minutes be approved.

Financials: Ms. Homer presented a Balance Sheet that reflects reconciled bank balances for all accounts except Wells Fargo through August 31. Ms. Homer presented the Profit and Loss for August/September, pointing out that a payment from Medicaid and a large donation from a community member. She also pointed out that no property tax revenue had been received in the last month. The uniform expense is for new uniforms for members. There was a propane delivery for the month and the ambulance supplies is for oxygen. The truck repairs were associated to new tires for the squad and batteries for NCID. The station capital outlay is for the survey of the purchased/donated land so that a deed can be filed. Ms. Homer stated that the year to date surplus is \$101,015.78 through September 13.

A motion was made by Director Brown, and unanimously carried, that the financial reports be accepted and the bills be approved.

Public Comment: Mr. Gresham stated that he would like clarification as to he was officially voted off the Department or if he was considered resigned. Chief Homer stated that as far as he was concerned and based on his prior conversation with Mr. Gresham he considered him as resigned and retired from the Department. Mr. Gresham also stated that his brother Mr. John Gresham would like to have his helmet and badge from the Department. Chief Homer stated that as per his prior conversation with Mr. Gresham the plan was to have John and the Gresham family participate in the annual Department banquet where John's retirement and service would be acknowledged and recognized. Chairman Sherman asked if that was acceptable to Mr. Gresham and he stated that it was acceptable.

Correspondence: Chief Homer stated that a \$10,000 donation was made to the Department by John and Leslie Malone and as such he would like the Board to sign a thank you letter to them acknowledging the donation. Additionally, Chief Homer asked that moving forward the Board consider setting aside all donations received outside what is budgeted for capital improvements. A motion was made by Director Brown, and unanimously carried, that the donation be transferred to Colotrust and be earmarked for capital improvement.

Chief's Report: Chief Homer stated three members were voted off the Department and one person retired. Captain Harrower is working with the Boy Scouts and the Cub Scouts to do CPR classes. Members are doing fall business inspections. The building leaks have been repaired but he is still working on the auto door closer but it should be in by the end of the week. Chief Homer stated that the security cameras discussed last month should be installed soon. Apparatus B231 went

to Agate on for mutual aide and received damage to a tire, but two tires had to be replaced for ware.

Chief Homer stated that M230 had been on the market and advertised for over a year but the Department has not had anyone express interest. He asked the Board how they would like him to proceed, his recommendation is to surplus the vehicle. Director Mulvihill asked if it would be better to fix the ambulance so the Department had two and Chief Homer stated that he could get a grant to purchase a new one. Director Mulvihill suggested that the price be dropped to see if any interest could be generated. Chairman Sherman suggested that Chief Homer drop the price every three months until the price gets to \$500 and then if there still isn't any interest scrap the ambulance.

Chief Homer stated that he had not received any word on the SAFER grant yet, but that is actually a positive thing because 'no news is good news.' The tough books for the EMS grant have been ordered. He is waiting on the Feds to release the money for the VFA grant. Finally, he is working on getting reimbursed for the FIT test machine from the Fire Prevention and Disease grant.

The annual Department banquet will be held on January 21, 2017. The Department will be doing slash collection on September 24. There will be a family night held at the fire house on September 30 at 6 pm. October 7 is Fire Prevention Day at the fire house. Additionally, Chief Homer is working on trying to do a town tree lighting with other town groups. There were 16 calls in August, 9 medicals with 8 transports, 1 plane crash, 1 car fire, 2 grass fires, 1 smoke investigation, 2 mutual aides that the Department was stood down on. Finally, Chief Homer stated that he will have a preliminary budget for 2017 next month.

ECCA Report:

Lieutenant Marchese stated that ECCA is working on a matching grant to replace the tower at the old dump site for \$383,700, ECCA has their portion of the grant saved. In addition, ECCA is setting aside money for education to school systems about 911. ECCA is doing \$5,000 worth of training on the new radios received through the grant. Finally, ECCA will be opening up another round of grants for radios for a total of \$31,500.

Unfinished Business:

Chief Homer read an email from the attorney about the purchase of the property. The attorney recommends that the District get an O&E report for \$500 to assure that there are no claims on the land. Chief Homer stated that the surveyor has checked the easement and that it is clean. Additionally, the donor has a clear deed on property, so Chief Homer asked if the Board wanted to pay for an O&E report. The Board stated they would like Chief Homer to check on the water rights for the property and to clarify that a well can be drilled on the property. Ms. Homer read the resolution associated to the purchase of the property. A motion was made by Director Mulvihill, and unanimously approved, to approve the resolution as long as a well can be drilled on the property.

New Business:

a. New Board Director position: Chairman Sherman stated that he believes that Mr. Jay Walp expressed interest in the open Board position and feels that he would be a good addition. Chairman Sherman will approach Mr. Walp to determine his level of interest.

b. Action Item Review: Ms. Homer asked if the Board still wants medical billing to continue to be an action item and Chairman Sherman stated he would like to have it stay until all types of billing have been received.

There being no further business to come before the Board, a motion was made by Director Sherman, and unanimously approved, the meeting be adjourned at 8:54 pm.

Respectfully submitted:

Recording Secretary to the Board

Approved:

By: _____

By: _____

By: _____

By: _____

By: _____

Reviewed:

By: _____

By: _____