

MINUTES OF THE REGULAR BOARD MEETING OF THE
ELBERT FIRE PROTECTION DISTRICT
April 9, 2019

The regular meeting of the Elbert Fire Protection District Board of Directors was held on April 9, 2019, at Elbert Fire Station No. 1, 24310 Main Street, Elbert, Colorado, at 7:00 pm.

Attendance: Directors in Attendance:

John Wood
Irene Brown
Scott Field
Sean Mulvihill
Jay Walp

Also in Attendance:

Brandon Homer, Fire Chief
Carolyn Homer, Administrative Assistant

At 7:25 pm, the regular meeting of the Elbert Fire Board was called to order.

Agenda: The Board considered the proposed agenda. It was noted that the date is wrong on the agenda. A motion was made by Director Field, and unanimously carried, that the agenda be approved.

Minutes: The Board considered the minutes from the regular meeting of March 12, 2019. A motion was made by Director Field, and unanimously carried, that the minutes be approved.

Financials: Ms. Homer presented the Balance Sheet as of April 9, 2019. All accounts have been reconciled for March, in addition all year-end adjustments have been completed. Next Ms. Homer presented the March/April Profit and Loss which reflects the income from the CPR training course and donations from the individuals who were helped during the storm. Expenses include the cost for station supplies, fire extinguisher inspections, the quarterly dispatch and firefighter pay, and an air filter for the brush truck. Also included are the monthly utilities, fuel, and fire reporting software. The credit in insurance is because the Board premium was accidentally paid twice. The cost for the monitor associated to the Firehouse Subs grant is reflected. The 2019 year-to-date surplus is \$30,950.77.

A motion was made by Director Mulvihill, and unanimously carried, that the financial reports and the bills be approved.

Public Comment: None.

Correspondence:

The Chief received a thank you note for all the help from Mathew Schreck who had a staff person stranded in the storm.

Chief's Report:

Chief Homer stated that the department ran 13 calls in March – 1 lockout, 1 smoke investigation, and 11 medicals with 3 transports. The Chief discussed how the last blizzard was handled, the possible blizzard conditions tomorrow and the plan to handle any emergencies.

Chief Homer announced that we have received the monitor associated to the grant money from Firehouse Subs and will be sending the old monitor back. The District completed the second hearing for the EMS grant for the ambulance and the third hearing is in May. The Chief tried to install the digital locks in the new stations but they will not work with the current doors. Director Field stated he had some extra doors in storage that might work that he would donate them in lieu of paying \$500 each for brand new doors. The new reporting software has an option to include medical billing, which would automate the process and better track the bills. The cost is around \$25 per month. In addition, the Chief stated that at the hearings it has been suggested that we change our billing rates because they are low. Chief Homer handed out and reviewed with the Board the stats for the first quarter, including station time and training time. The Board raised the question of how the quarterly firefighting amounts were determined and Chief Homer provided the history. The Board suggested that Chief Homer review the amounts and make a recommendation for possible adjustments during the 2020 budget process. A discussion took place on various ways that he can recognize the members.

As a building update Chief Homer stated that the only pieces left are warranty work. Although, he did complain that during the last storm there was snow in the attic, which was not reachable and thus had to melt and leak into the building. He plans on going to the state offices about the wells when he goes to the next hearing for the EMS grant. Finally, the Chief announced that the members feel that when the department is ready to build the living quarters they feel they can frame them in so the department can save money. The Board determined that the annual Chief review would be completed in June.

Audit Exemption:

Ms. Homer reviewed the audit exemption that was submitted to the Department of Local Affairs. A motion was made by Director Brown, and unanimously approved, to approve the audit exemption.

There being no further business to come before the Board, a motion was made by Director Field, and unanimously approved, the meeting be adjourned at 8:23 pm.

Respectfully submitted:

Recording Secretary to the Board

Approved:

By: _____

By: _____

By: _____

By: _____

By: _____

Reviewed:

By: _____

By: _____