

MINUTES OF THE REGULAR BOARD MEETING OF THE
ELBERT FIRE PROTECTION DISTRICT
June 11, 2019

The regular meeting of the Elbert Fire Protection District Board of Directors was held on June 11, 2019, at Elbert Fire Station No. 1, 24310 Main Street, Elbert, Colorado, at 7:00 pm.

Attendance: Directors in Attendance:

John Wood
Irene Brown
Scott Field
Sean Mulvihill

Directors Absent:

Jay Walp

Also in Attendance:

Brandon Homer, Fire Chief
Carolyn Homer, Administrative Assistant

At 7:07 pm, the regular meeting of the Elbert Fire Board was called to order.

Agenda: The Board considered the proposed agenda. A motion was made by Director Mulvihill, and unanimously carried, that the agenda be approved.

Minutes: The Board considered the minutes from the regular meeting of May 14, 2019. A motion was made by Director Mulvihill, and unanimously carried, that the minutes be approved.

Financials: Ms. Homer presented the Balance Sheet as of June 11, 2019. All accounts have been reconciled for May. Next Ms. Homer presented the May/June Profit and Loss which reflects the Elbert county SOT and property tax income for May. Expenses include the cost for station supplies, a small amount for legal fees, class for Ms. Papi, ambulance supplies, and truck repairs and maintenance. The statement reflects additional costs for the Easter Egg hunt and fire prevention supplies for children. Also included are the monthly utilities, fuel, cell phones, and fire reporting software. The 2019 year-to-date surplus is \$85,120.34.

A motion was made by Director Brown, and unanimously carried, that the financial reports and the bills be approved.

Public Comment: None.

Correspondence: None.

Chief's Report:

Chief Homer stated that the department ran 23 calls in May – 1 plane crash, 1 call canceled in route, 4 fire alarms, 2 lockouts, 1 downed power line, 3 motorist assists, 1 special event, 1 motor vehicle accident, and 9 medicals with 5 transports.

During the snow storm there was a tree in the middle of West Kiowa Creek road so in order to get to a person had to push it off the road with the brush truck. As a result the running board was taken off and a small dent was put in the door. The radio from Brush 233 was sent in for repairs because the old battery burned up the radio. The siren/light controller was replaced in Brush 231 and a repair was done on Engine 233 for an oil leak. The gravel and asphalt projects were completed at all the stations. A new member ran a ladder from a truck into a door and crushed it, so it will need to be replaced.

Chief Homer has reviewed and updated the SOP's and the driver training program and is working on the SOG's and personnel manual. In addition, Chief Homer will be sending the ISO information off by the end of the week and will meet the ISO representative in the next couple of weeks to review everything. Chief Homer has been reviewing the current website to determine what information should stay and what needs to go in the new website. Also, the printer in the Chief's office has been replaced as the old one died. Chief Homer signed the contract for the new training program and it is being worked on and will hopefully be up in the next month or two. The Airpark Fly-in has been canceled. The Hi-Test Car Show will be June 10th from 7am to 6:30pm.

Medical Billing Rates:

Chief Homer received billing information from Franktown, Elizabeth, Rattlesnake, and Kiowa and reviewed the information with the Board. Chief Homer recommend that medical billing rates be changed to \$800 for a basic transport, \$950 for an ALS1 transport, \$1,150 for an ALS2 transport and to increase the mileage rate to \$20/mile. A motion was made by Director Field, and unanimously approved, that the recommended rates be approved for use effective immediately.

Executive Session:

A motion was made by Director Brown, and unanimously carried that the Board of Directors of Elbert Fire Protection District and the Chief go into executive session under section C.R.S. 24-6-402 (4)(f) to discuss the Chief's annual review at 8:11 pm.

The Board of Directors came out of Executive Session at 8:47 pm. Chairman Wood stated that no decisions were made in executive session.

There being no further business to come before the Board, a motion was made by Director Field, and unanimously approved, the meeting be adjourned at 8:48 pm.

Respectfully submitted:

Recording Secretary to the Board

Approved:

By: _____

By: _____

By: _____

By: _____

By: _____

Reviewed:

By: _____

By: _____