

MINUTES OF THE REGULAR BOARD MEETING OF THE
ELBERT FIRE PROTECTION DISTRICT
July 9, 2019

The regular meeting of the Elbert Fire Protection District Board of Directors was held on July 9, 2019, at Elbert Fire Station No. 1, 24310 Main Street, Elbert, Colorado, at 7:00 pm.

Attendance:

Directors in Attendance:

John Wood
Scott Field
Jay Walp

Directors Absent:

Irene Brown
Sean Mulvihill

Also in Attendance:

Brandon Homer, Fire Chief
Carolyn Homer, Administrative Assistant

At 7:16 pm, the regular meeting of the Elbert Fire Board was called to order.

Agenda:

The Board considered the proposed agenda. A motion was made by Director Field, and unanimously carried, that the agenda be approved.

Minutes:

The Board considered the minutes from the regular meeting of June 11, 2019. A motion was made by Director Field, and unanimously carried, that the minutes be approved.

Financials:

Ms. Homer presented the Balance Sheet as of July 9, 2019. All accounts have been reconciled for June. Next Ms. Homer presented the June/July Profit and Loss which reflects the El Paso county SOT and property tax income for May and some burn permit and inspection income. Expenses include the cost to replace the engine bay door at station 1 and a motion light at station 2. In addition, costs for cooling towels for members is included in uniforms, a small amount for truck repairs and office supplies, a reimbursable expense for a CPR class for the boy scouts, ambulance supplies, and truck repairs and maintenance. The statement reflects costs associated to the quarterly firefighting pay and the monthly utilities, fuel, cell phones, and fire reporting software. The 2019 year-to-date surplus is \$80,290.32. It was determined that \$70,000 would be moved from Wells Fargo to Colotrust.

A motion was made by Director Walp, and unanimously carried, that the financial reports and the bills be approved.

Public Comment: None.

Correspondence: None.

Chief's Report: Chief Homer stated that the department ran 24 calls in June – 4 illegal burns, 2 fire alarms, 1 lockout, 3 motor vehicle accidents, and 14 medicals with 7 transports. The department is on track to run between 175 and 180 calls for the year.

Chief Homer reminded the Board that Elbert Day is Saturday. He announced that one member stepped down because of family responsibilities, but have received an application from a possible new member. Two members will be going to Virginia for training which will utilize approximately \$3,500 of the training budget. The department has been awarded the grant from the state for a new ambulance and should receive the contract in July for \$184,454.10 and reflecting the department's cost share of \$23,994.90. In addition, \$27,915.50 will be needed for equipment, bringing the department contribution to \$51,910.40 which he recommends be paid from savings. Chief Homer stated that since the grant is reimbursement the department will enter into a short term lease at a rate of 3.56%. The ambulance will be purchased from Braun Northwest and will take approximately nine months from the time the contract is signed to delivery and will require two trips to Seattle, one at the midway point and one for delivery. The current ambulance will be moved to station 3 when the new ambulance is received to allow medical calls to be ran from that station.

Chief Homer reminded the Board that Netlive wants to put a cell tower at station 3 and confirmed that the Board was still in agreement to have the tower there in exchange for free internet and phone service. Chief Homer stated the current website has been moved to the new format and he is currently updating the information. Once completed, the site will be made active and moved to the new hosting site.

There being no further business to come before the Board, a motion was made by Director Field, and unanimously approved, the meeting be adjourned at 7:49 pm.

Respectfully submitted:

Recording Secretary to the Board

Approved:

By: _____

By: _____

By: _____

By: _____

By: _____

Reviewed:

By: _____

By: _____