

MINUTES OF THE REGULAR BOARD MEETING OF THE
ELBERT FIRE PROTECTION DISTRICT
October 8, 2019

The regular meeting of the Elbert Fire Protection District Board of Directors was held on October 8, 2019, at Elbert Fire Station No. 1, 24310 Main Street, Elbert, Colorado, at 7:00 pm.

Attendance:

Directors in Attendance:

John Wood
Jay Walp
Irene Brown

Directors Absent:

Scott Field, Excused
Sean Mulvihill, Excused

Also in Attendance:

Brandon Homer, Fire Chief
Carolyn Homer, Administrative Assistant

At 7:08 pm, the regular meeting of the Elbert Fire Board was called to order.

Agenda:

The Board considered the proposed agenda. A motion was made by Director Brown, and unanimously carried, that the agenda be approved.

Minutes:

The Board considered the minutes from the regular meeting of September 10, 2019. It was noted that Director Walp was not actually in attendance at the September 10 meeting, so his status should be listed as absent and excused. A motion was made by Director Brown, and unanimously carried, that the minutes be approved as amended.

Financials:

Ms. Homer presented the Balance Sheet as of October 8, 2019. All accounts have been reconciled for September. Next Ms. Homer presented the September/October Profit and Loss which reflects a donation from NuStar Logistics, an oil and gas company who has a line going through the District. In addition property tax and SOT income from both Elbert and El Paso County for August. Expenses include tire repairs for the ambulance, radio repairs, the quarterly firefighting pay, ambulance supplies, a propane delivery for Fondis, and safety glasses for members that are now required for them to wear during calls. In addition, the statement reflects costs associated to the monthly utilities, fuel, cell phones, and fire reporting software. The 2019 year-to-date surplus is \$110,540.75.

A motion was made by Director Walp, and unanimously carried, that the financial reports and the bills be approved.

Public Comment: None.

Correspondence: Chief Homer stated that he received a letter from the State Auditor who reviews the annual audit exemption. In the letter it states that even though we do not statutorily meet the requirements of an annual audit, they are requiring the District complete an audit for the calendar year ended 2019. As such he has added \$5,000 to the budget for 2020 to have a full audit completed.

Chief Homer stated that he received a letter from Elbert Water & Sanitation stating that the department is required to install a backflow preventer by December 31st or will be charged \$2,650 per day. To comply with the request, he has obtained a quote to have the backflow preventer put into the attic for \$2,000.

Chief's Report: Chief Homer stated that the department ran 21 calls in September – 1 fire alarm, 1 illegal burn, 2 brush fires, 1 smoke investigation, 2 motor vehicle accidents, and 14 medicals with 7 transports. The department will probably hit 200 calls this year as we are averaging 16.5 calls per month. Chief Homer has completed the ISO paperwork and sent it off, now there is a 6 week waiting period to hear about the new rating and then another 4 to 6 weeks for the paperwork to arrive to confirm the rating, so around March or April the new rate should go into effect. He was told that the review went well and anticipates about 103 miles of the District will have an improved rating, leaving only 83 miles at the higher rate.

Chief Homer went to the state to obtain well permits for stations 2 and 3. Once the wells are put in, living quarters can be added to the stations if it is determined appropriate. The water heater at station 1 has been replaced. Chief Homer is planning on purchasing as many of the supplies for the new ambulance as possible so that he can save the money out of next year's budget.

2020 Budget: Chief Homer presented the preliminary 2020 budget for the Board review. He noted that the property tax income increase is estimated at \$9,534, but if the District had waited to de-Gallagerize we would have seen an increase of \$37,170. Our mill levy for 2020 will be 7.41 mills. Chief Homer discussed some of the more significant changes to the budget.

There being no further business to come before the Board, a motion was made by Director Brown, and unanimously approved, the meeting be adjourned at 8:35 pm.

Respectfully submitted:

Recording Secretary to the Board

Approved:

By: _____

By: _____

By: _____

By: _____

By: _____

Reviewed:

By: _____

By: _____