

MINUTES OF THE REGULAR BOARD MEETING OF THE
ELBERT FIRE PROTECTION DISTRICT
October 12, 2021

The regular meeting of the Elbert Fire Protection District Board of Directors was held on October 12, 2021, at Elbert Fire Station No. 1, 24310 Main Street, Elbert, Colorado, at 7:00 pm.

Attendance: Directors in Attendance:

Scott Field
Jay Walp
John Wood
Irene Brown
Sean Mulvihill

Also in Attendance:

Brandon Homer, Fire Chief
Carolyn Homer, Administrative Assistant

At 7:49 pm, the regular meeting of the Elbert Fire Board was called to order.

Agenda: The Board considered the proposed agenda. A motion was made by Director Brown, and unanimously carried, that the agenda be approved.

Minutes: The Board considered the minutes from the regular meeting of September 14, 2021. A motion was made by Director Mulvihill, and unanimously carried, that the minutes be approved.

Financials: Ms. Homer presented the September/October Profit and Loss which reflects some medical billing revenue, August and September tax distributions and SOT from Elbert and El Paso Counties, and interest. Included in expenses are station supplies, training supplies, firefighting and ambulance supplies, and truck service and repairs. Legal fees and the standard monthly utilities, fuel, software, and phone are also included in expenses. Finally, the cost for the impact fee study is included, but can be recouped from impact fee income. The 2021 year-to-date surplus is \$66,067.93.

A motion was made by Director Field, and unanimously carried, that the financial reports and the bills be approved.

Public Comment: None.

Correspondence: None.

Chief's Report: Chief Homer stated the department ran 16 calls in September – 10 medicals with 3 transports, 3 transports by others, 4 non-transports, 1 special event, 2 miscellaneous assistance, 2 motor vehicle accidents, and 1 smoke investigation.

Chief announced that overall things are going well. A discussion took place around the recent fire in El Paso County. Chief Homer is working on updating the SOP's, SOG's, and personnel handbook so that they don't contradict each other, are clear and include the new guidelines that have been adopted. The goal is to have them updated by the end of the year. The annual Haunted Hallway will be on October 31st from 6-9PM.

Old Business:

Ratification of 2020 Audit – A motion was made by Director Mulvihill to ratify the email approval of the 2020 audit completed by James & Associates.

New Business:

Presentation of Proposed 2022 Budget – Chief Homer presented the 2022 budget draft which reflects a 5.29% increase over 2021. Added to 2022 are costs for a Board election for a three-year term, an increase of \$1/hour. A discussion took place as to whom was up for re-election. Chief Homer stated that there will be a budget hearing at the November meeting.

There being no further business to come before the Board, a motion was made by Director Field, and unanimously approved, the meeting be adjourned at 8:35 pm.

Respectfully submitted:

Recording Secretary to the Board

Approved:

Reviewed:

By: _____

By: _____

By: _____

By: _____

By: _____

By: _____

By: _____